



Ashlett Sailing Club



Minutes of the Committee Meeting held on Thursday 23rd September
at 7 pm in the Club House.

1. Apologies for Absence: Dave Waters
2. Health and Safety
 - a. No reported incidents.
 - b. Audit planned for 7th October.
3. Minutes of the last meeting - approved.

The Commodore took the agenda in reverse order

4. Boat House – Neil Howarth:
 - a. All quiet. The canoe/kayak rack is full and all the tender places are taken up.
 - b. I read the asbestos report dated I recall 2008 – nothing pressing arises. All areas with asbestos, or suspected asbestos are low, or very low risk. Perhaps the report should be reviewed at some point as part of our health and safety strategy.
5. Maintenance – George Fabling:
 - a. Various maintenance tasks including toilets, water leaks, padlocks, gates, and pontoons carried out. Several work parties and boat movements attended.
 - b. I would like to comment on the good work being done by all volunteers at the work parties and that Martin has been doing a very good job of running them.
 - c. Took old oil to the dump at Marchwood.
6. Pound – Martin Lucas:
 - a. Have cut up trailers for scrap,
 - b. Area clear for groundwork to start,
 - c. Paint tins being collected by Biffa,
 - d. Started to clear perimeter fence to allow for new post and rail fence
 - e. For discussion:
 - i. Following several reminders there are still many items, including tenders, not clearly marked. **Agreed unmarked items to be photographed and shown in the newsletter. If no response to be scrapped or sold.**
 - ii. Clearer way to identify who has paid for what in the compound; Boat/trailer, tender, sailing dinghy and mast rack items separate rather than a total amount. **Will be addressed at next membership renewal.**

7. Bosun – Merv Griffiths:
 - a. Tractor cable unavailable in UK. Have located one in France.
8. Moorings – Keith Guy-Gibbens:
 - a. Brief discussion of possible mooring pontoons along the centre trot line.
9. Pontoon and Slip – Dave Waters:
 - a. All good on the Pontoon. George has replaced the pontoon lights. Slip way recently cleaned.
 - b. My apologies again as I can't make the next meeting.
 - c. Will look to publishing the winter storage plan for the pontoon after discussing with the committee what the best date is to Start. It def helped with keeping the mud down alongside the pontoon last year.
10. Projects – Phil Crossland:
 - a. Made several test drills in and around the toilet block with club member Paul Hosey who used his own equipment. I have made arrangements for Paul's now blunt drill bit to be replaced for around +/- £30.
 - b. The working group have come up with an outline plan. Likely cost in the region of £90,000. **Agreed:**
 - i. **Design, especially access, needs to be reviewed with wider membership.**
 - ii. **Explore availability of wooden buildings.**
 - iii. **Need to scope waste capacity based on modern facilities.**
 - c. **Many thanks to Phil and his team for all the work on the project to date.**
11. Membership – Dick Pizey:
 - a. Chris Gillingham admitted to the club membership - has been advised verbally and by email that he will not enjoy "grandfather" rights to the mooring.
 - b. Enquiry from Keep fit instructor about using club Quay for training..advised boat movements etc preclude this and to enquire about green in front of pub.... quite happy
 - c. Enquiry from jet skier potential member – denied.
 - d. Starting process of converting Excel spreadsheet for Access database to allow more flexibility with membership and assets.
 - e. WiFi project on hold pending time to get on with it.
12. Regatta debrief– Dick Pizey:
 - a. All agreed it was a successful event.
 - b. Dick took notes of things to repeat or to do differently.
 - c. Cake and ice cream donations still to be sent to RNLI.

13. Treasurer – Sharon Geary Harwood:

a. Sharon distributed the following paper report.

ASC FINANCIAL STATEMENT	
Balance	£64,282.54
Key account	£8,000.00
Running cost balance	£6,000.00
1 years running cost to be held	£12,000.00
Agreed allocation for ground work	£8,000.00
Agreed allocation for Electricity	£2,000.00
Toilet start up fund	£15,000.00
Sub-total Disposable income until 1/4/22	£13,282.54
Extra allowance for groundwork	£3,000.00
TOTAL DISPOSABLE INCOME UNTIL 01/04/22	£10,282.54

- b. Sharon drew attention to the increased cost of proposed groundworks. Chris explained that this was due to increased scope - laying the electrical conduit and extending the road near the creek which he asked the committee to approve. **Agreed to continue with the extra works and accept the increased cost.**
- c. Jim pointed out that if we spent the 'disposable income' we would carry forward about £40,000 to next year, i.e. we will have spent £20,000 more than our income. **Agreed this was acceptable.**
- d. Our annual financial report must be approved by the board and submitted to HMRC by the end of the month. Kara have promised to complete it in time. **Agreed Jim should sign this on behalf of the board although members will not have had time to review it.**

14. Secretary – Jim Hopwood:

- a. Marine trades insurance renewal.
 - i. Agents checking the market. Also questioning features we don't need.
 - ii. It is a condition of the cover that club moorings are checked every year and a record kept. **Jim to forward wording to Keith and Dick.**
- b. Jim had attended the RYA safeguarding briefing. Mainly concerned large clubs with team events and training activities.
- c. EGM/AGM – 6th November
 - i. Notice to be sent out in September Newsletter and Club House notice board.
 - ii. Input for Annual Report needed by Saturday 16th October.
 - iii. Annual report, EGM/AGM agenda and committee nominations to go out in October newsletter by 22 October latest.
 - iv. Propose moving committee meeting to 14th October to give us a bit more time. **Agreed to stay with 21st.**

15. Commodore – Chris Brown:

- a. Chasing Cadland Estate for new footpath and cattle grid gates.
- b. Chasing Townsend Engineering for boat hoist SWL certificate.
- c. Lift out - ~20 boats booked so far.
- d. Dredging – permission received, planned for next year.
- e. Waste management notices need refreshing.

16. Club House – Sam Henley Smith:

- a. Clubhouse Manager Role - I am grateful that a member has already shown interest in taking over the role of Clubhouse Manager as I continue to find my lack of mobility and independence a problem. Thank you all for your understanding.
- b. Regatta Refreshments - We were literally inundated with wonderful homemade cakes from both men and women of the club, and along with Ray Mead's loan of an ice cream machine, including his generous gift of the ingredients, a total of £248.51 was raised for the RNLI. Special thanks go to Karen Zammit, Sue Harrap, Chris Jordan, Glenys Cowie and Ray Mead for all their help with the refreshments as well as to everyone who baked! Also to Claire Farrow for tidying up the flower boats the day before the Regatta.
- c. Toilets - Due to my ankle I have not been a position to monitor the toilets in-between Rachel's bi-weekly visits in the way that I had been doing. Please do let me know if you find any issue with the cleanliness/supplies of paper towels/ sanitiser/soap/ loo rolls etc. (Rachel continues to come twice a week: 3 hours on a Monday/ 1.5 hours on a Thursday).

Future meetings:

Thursday 21st October, Saturday 6th November (EGM), Tuesday 9th November, Thursday 2nd December.