



Ashlett Sailing Club



Minutes of the Committee Meeting held on Thursday 14th March 2019
at 7 pm in the Clubhouse.

DRAFT 15/3/19

1. Present: Chris Brown, Commodore, Sharon Wardle, Treasurer, Jim Hopwood, Hon Sec, Phil Crossland, Mervyn Griffiths, Keith Guy-Gibbens, Martin Lucas, Jacky Olden, Julian Pearson, Bill Pidgeon, Dick Pizey, Dave Waters.
2. Apologies for Absence – none
3. Commodore's opening remarks.
Chris welcomed everyone to the meeting and thanked them for volunteering to support the Club. Each member introduced himself to the meeting.
4. Minutes of the last meeting.
 - a. February committee meeting – approved and signed.
 - b. Agm – draft minutes approved for display on the notice board.
5. H&S - Review the Incident Book. – nothing
6. Finances
 - a. Annual accounts
Last year's accounts are still not finalised due to difficulty in finding detailed records. However the Club is in a good financial position with around £60000 in the bank and new subscriptions due. Corporation tax will be in the region of £7000.
Agreed to ask Kara Accountants to provide a final set of accounts for the next meeting even if they have to be qualified due to a lack of documentation.
 - b. Monthly report – Accepted without discussion.
 - c. Club charity – three were suggested at the agm:
 - i. Royal National College for the Blind
 - ii. Testwood Lakes Sailability
 - iii. Oakhaven TrustTestwood Lakes Sailability was selected by the committee.
 - d. Bank signatories. The following were approved to sign cheques:
Sharon Wardle, Jim Hopwood, Julian Pearson, Mervyn Griffiths, Keith Guy-Gibbens.
 - e. Additional Petty Cash holdings were agreed - £200 for the Bosun and £100 for maintenance.
 - f. Safe Code – the access code to the safes has been changed, members were given the new number which should be kept confidential.

7. Committee Roles

The following roles were agreed. The Commodore encouraged all members to recruit helpers or where appropriate form a sub-committee.

Dick Pizey - Membership

Martin Lucas – Compound and Sailing events

Bill Pidgeon – Maintenance

Dave Waters – Pontoon and Slipway

Merv Griffiths – Bosun and Creek Master

Keith Guy-Gibbens – Moorings

Jacky Olden – Boat House, Creek News and Petty Cash

Julian Pearson – Social

Phil Crossland – Projects

Sharon Wardle – Regalia, Club House Flowers and Keys

Health and Safety – Chris to ask his wife.

Vice commodore – Mervyn Griffiths

8. Jetty Replacement

Agreed that a replacement wooden jetty, similar to the old one but wider and without a dolphin should be progressed urgently. Chris will discuss with Esso and possible contractors.

9. Membership Renewals

Dick reviewed his proposed electronic renewal form which will feed directly into a database. Subs may then be paid by bank transfer. Paper forms and cheques will be available for the few who prefer them. Keys will be kept in the club house safe so that they can be issued to new members quickly.

Following discussion it was agreed to reintroduce free Life Membership for long standing members who no longer had a boat.

A GDPR statement will be added to the form.

10. Mooring Ownership and Costs

Agreed that new moorings laid by the Club and moorings refurbished by the Club should remain the property of the Club. There would be no additional charge to the mooring holder beyond the normal annual fee.

Members remain responsible for inspecting mooring chains every year. Keith will set up a log book where these inspections can be recorded.

11. Social Programme

a. 3rd August agreed Regatta Date. Julian will look into arranging a bar, catering and a band for the evening.

b. Dick suggested hiring the British Legion hall for a bigger Christmas do. Agreed to go for 30 November.

- c. Target would be around one event per month. Sharon offered to arrange Wine Tasting and Real Ales.

12. Insurance – Jim to follow up questions with the insurers.

13. Officers Reports

- Jacky Olden - At the moment there's nothing to report except that I am happy to carry on with boathouse, creek news and petty cash (not vice commodore). If I am going to do creek news I will need some articles please.
- Jim Hopwood – All new directors registered at Companies House; all retired directors removed.
- Sharon Wardle – Cheque and cover letter sent to Hythe Sea Scouts, last year's club charity.
- Dave Young - Lift in day 20 April all planned. Skippers already notified of schedule and cost etc. Back at end of month.
- Keith Guy-Gibbens - Two new blocks, chains and numbered buoys laid. Two more ready to go in. Two moorings assigned. When the other blocks are in place there are some members who have volunteered to dig them in. (great bunch of blokes!). Sorting the next tide and weather window for the block lifter work. Some old moorings identified ready for refurbishment.

14. Any Other Business

- a. Chris tabled questions for future consideration:
 - i. Should we get a defibrillator
 - ii. Should we get a boat lifter
 - iii. How about joint training or social evenings with other clubs?
 - iv. Jim should get access to the Google Mail distribution
- b. Dick proposed a new electronic newsletter which would allow him to monitor responses. All members to send him a photo and brief introduction.
- c. Merv will get stickers to mark boats and equipment which have paid for pound space.
- d. Merv will meet / supervise the electrician on 20th March
- e. Sharon would like committee members to have ASC email ids for use on Club business. This would greatly ease future handovers.
- f. Sharon is organising an RYA Member Satisfaction Survey.
- g. Keith to remind people on borrowed moorings they must be vacated a week before Lift-in.

15. Major work list

Volunteers needed to scope the work required and develop a plan and budget:

1. Toilet block painting
2. Club house painting
3. Approach lane drainage and potholes
4. Trees over entrance lane.

16. Future meeting dates:

Second Thursday agreed – 11th April, 9th May, 13th June, 11th July, 8th August, 12th September, 10th October, 14th November, 12th December, 9th January, 13th February

Meeting closed at 2130.