



Ashlett Sailing Club



Minutes of the Committee Meeting held on Thursday 21st October
at 7 pm in the Club House.

1. Present: Chris Brown (Chairman), Jim Hopwood (Secretary), Sharon Geary-Harwood (Treasurer), Merv Griffiths, Keith Guy Gibbens, Martin Lucas, Phil Crossland, Dick Pizey, Sam Henley Smith, George Fabling and Neil Howarth by Zoom.
2. Apologies for Absence: Dave Waters
3. Health and Safety
 - a. A member had been left marooned on his mooring when his dinghy came loose. The club was busy and other members came to his rescue. Lessons learned:
 - i. Always wear a lifejacket when afloat.
 - ii. If in difficulties, don't hesitate to ask for help.
 - b. **Agreed that the club purchase 4 lifejackets for use by members crewing RASCAL, the boat hoist and block lifter.**
4. Minutes of the last meeting. **Approved**
5. Commodore – Chris Brown:
 - a. The ground works have been finished significantly enlarging our hard standing space.
 - b. 15 boats had been brought ashore for the winter in 4 days. The rest would be lifted by the weekend.
6. Secretary – Jim Hopwood:
 - a. EGM / AGM
 - i. Agenda – draft approved.
 - ii. Zoom option – Dick will arrange.
 - iii. In Memoriam – any further names to Chris please.
 - iv. Rear Commodore – invite Peter Butt to continue.
 - b. Annual Report – draft approved.
 - c. Post meeting note. Under Companies House rules we are not allowed to extend our financial year within 5 years of the previous change. **Agreed to move the agm as planned and delay the financial year change.**

7. Treasurer – Sharon Geary Harwood:

- a. Sharon circulated the following table and asked for budgets for various sections of the club eg compound, tractor etc
- b. High electricity charges because wall heaters left on through the summer.
- c. Chasing invoices for services.
- d. Working with Lloyds to set up savings account for key deposits.

ASHLETT SAILING CLUB	21.10.21	
Bank Account		£59,688.83
Key Deposit		-£8,000.00
1 Years running costs		-£12,000.00
Less 2021 running costs		-£5,000.00
Expenses Earmarked		-£13,000.00
Surplus for 2021		£21,688.83
Less Holding amount for Toilet		-£15,000.00
Total Surplus for 2021/22		£6,688.83

8. Membership and Communications – Dick Pizey:

- a. Data protection policy has been updated.
- b. Christmas Dinner – revised plan approved, details in Newsletter.
- c. Website and domain renewal – approved by email.

9. Projects – Phil Crossland:
 - a. Phil emphasised that several options for the new toilets had been investigated by his work group. He would prepare a full handover for the new project manager.

10. Pontoon and Slip – Dave Waters:
 - a. All good on the Pontoon. Awaiting request for winter pontoon storage by members.
 - b. Slip way cleaned Fri 15th Oct.

11. Moorings – Keith Guy-Gibbens:
 - a. Block lifted and repositioned to enable easier mooring for a member.
 - b. One mooring assigned for a new member.

12. Bosun – Merv Griffiths:
 - a. This last month the block lifter was out lifting and moving a mooring block for a club member where the member was prepared to come out and help, even being a self help club this is very unusual. **Jim to add note to annual report.**
 - b. The red massey tractor was inspected by an agri tractor dealer who recommended we have the internal brake pads replaced to ensure efficient hand brake operation. This will be undertaken in a quiet period after the main winter lift out.

13. Pound – Martin Lucas:
 - a. Completed the new areas
 - b. Moved a few boats
 - c. Cut the grass
 - For discussion:
 - d. Fees increase – concerned at reduced pound fee income. Hopefully will be restored as new members take the spaces. **Agreed to review in the New Year.**
 - e. Car parking in the compound. **Agreed that short term parking (a few hours) while working on boats is allowed. Long term parking (several days) when the owner is away is only allowed with the Pound Master's permission.**
 - f. Work party bramble cutting /tenders identifying – **planned for 13 November.**

14. Maintenance – George Fabling:
 - a. Steady month for maintenance, various tasks carried out including locks, gates, toilets and security light fitting.

15. Boat House – Neil Howarth:
 - a. Space found for one extra canoe.

16. Club House – Sam Henley Smith:
 - a. **ASC Clubhouse costs for the 7 months from 7th March '21 to 7th Oct '21**, This does not include the cost of paying a cleaner, or any of the utilities.

Money spent, reimbursed to me by ASC Treasurer	£179.76
(3 x bulk-buy items eg paper towels/cleaning products)	
Money collected in black box from member donations	£149.45
(this does NOT include the £248.51 donated for the RNLI at the Regatta)	
Money spent from black box (tea/coffee/biscuits etc top up of loo rolls /plants)	
£97.09	

Balance currently in black box **£52.39**

This means that the total costs for the 7 mnths from March – Sept '21 comes to **£276.85** giving an approximate guide to the annual costs of the daily running of the clubhouse of **£474.60** (based on contributions continuing to be made into the black box at the current rate)

- b. Another bulk-buy of Paper Towels and cleaning products will be needed soon. I am happy to stock up before a new club manager is appointed, if you are all happy for me to do so.
- c. (There are outstanding payments to be made to individuals who have bought bacon/rolls etc for the recent lift-out team. These will be taken from the black box balance.)
- d. Sam will meet with her successor when appointed to handover.
- e. The cleaner has been off sick for two weeks. **Agreed to invite her to invoice for half her normal earnings.**

17. AOB

- a. Sam inquired about regalia invoices after several members had approached her, concerned that they had not yet received one. The treasurer said this was in hand.
- b. Sharon said she was struggling to find a good quality supplier of regalia at a reasonable price. Chris said he would contact a possible local supplier.
- c. Sam inquired if the money raised for the RNLI through refreshments at the Regatta had now been donated to them. The treasurer said that it had.

Future meetings:

Saturday 6th November (EGM), Wednesday 10th November, Thursday 2nd December, 6th January 2022, 3rd February, 3rd March, 7th April, 5th May, 2nd June, 7th July, 4th August, 1st September, 6th October, 3rd November, 1st December.