



# Ashlett Sailing Club



Minutes of the Committee Meeting held on Thursday 10<sup>th</sup> October 2019.  
at 7 pm in the Clubhouse.

1. Present: Chris Brown (Chair), Jim Hopwood (Secretary), Jacky Olden, Keith Guy-Gibbens, Mervyn Griffiths, Phil Crossland, Martin Lucas, Dick Pizey, Julian Pearson
2. Apologies for Absence – Bill Pidgeon, Dave Waters
3. Minutes of the September meeting were approved and signed.
4. H&S
  - a. Review the Incident Book – mooring chain failure to be **publicised in the Newsletter.**
  - b. H&S Survey report – **all committee members to send responses for their areas to Chris who will convene a special meeting.**
5. Commodore – Chris Brown:
  - a. Method statements for new power jet and tractor – **Chris to chase supplier for instructions.**
  - b. Invoicing process for new members – **Agreed Dick to keep the master record. Jim will inform him when members have paid, Martin, Keith and Jacky will inform him when moorings or pound / boathouse spaces have been allocated.**
  - c. Agreed to allow a VHF course to be run in the Club House, mainly for members but members of other clubs would be welcome. **To be publicised in the Newsletter.**
6. Treasurer –
  - a. £20000 transferred from NS&I account to ASCL NatWest account.
  - b. Jim now has online access to Clubtreasurer. Draft unreconciled reports for August attached. Jim withdrew the September report as subs paid into Club account, Lift-out fees and September expenses not included.
  - c. **Agreed that Chris and Jim should get online access to Nat West account so we can see who has paid what.** This will also give them the ability to make payments.

- d. Julian chasing Club account statement. The account will be kept open until after the next round of annual subscriptions in case some members use the old details.

7. Hon Sec – Jim Hopwood

- a. Marine insurance renewed.
- b. 2020 AGM – British Legion booked for Saturday 7 March.
- c. Changes to articles, rules and fees? **All to send Jim suggestions for their areas.**
- d. The results of the RYA Members Satisfaction Survey are now available. **Dick will thank responders and provide a link to the report in the Newsletter.**

8. Toilet steps – Phil Crossland

- a. Railings are awaiting brackets being welded then being taken for sandblasting and powder coating before being fixed onto the wall. Once completed the final step painting can be completed.
- b. On both high tides seawater flooded up the waste pipe into the outside gents area, this leaked via the submersed under-step soakaway drain pipe which links the outside gents area to the outside ladies area. The entrance into the female toilets being lower allowed flooding. On the first occasion the submersible sump pump was found not to be switched on and the cable coiled up. It would appear there is no one way flapper valve installed into the waste pipe or it has failed. Secondly the submersible sump pump has now failed, this may just require removal, cleaning, and freeing off any accessible float switch. This is perhaps a more long term job prior to the next tides. **Phil will investigate.**

9. CCTV – Phil Crossland and Dave Waters

- a. The new CCTV recorder has now been fitted, there is no change for the committee access, a slight change in members access has now been published.
- b. There have been some teething problems with the system dropping offline. It maybe that the wifi connection is overloaded.
- c. Some of the cameras have been suffering spiders and cobwebs which affect night vision, especially when raining.
- d. There is a security issue identified nationally which has been brought to my attention with regards to the system and cameras relating to Chinese software being linked to a particular internet address. I have seen this on at least three members phones, a little research will be required to identify a quick fix solution.
- e. As circulated previously we are not able to download footage for evidential purposes without the use of a monitor, mouse and two or three memory sticks of up to 250Gb. **We ask that the committee grants permission to purchase these items. Cost £200 to £250. Agreed.**

10. Creek – Mervyn Griffiths

- a. The steering on the clubs large trailer has been upgraded to make it easier to use, thanks to club member Dave Freeborn for supplying the steel required.
- b. The clubs smaller red trailer has been reinforced after corrosion was found in one of the cross members also the wheel bearing changed as the old ones were in a pretty bad state.
- c. The 'C' shackles have been replaced on the tractor's long towing chain to comply with LOLER regulations.

11. Moorings – Keith Guy-Gibbens

- a. New moorings have been assigned. Three sets of blocks ready to go in. Two more waiting for new buoys.

12. Compound – Martin Lucas

- a. Allocated spaces for new members
- b. Been looking at the guide lines for the compound – **agreed in principle, to be finalised for approval at the agm.**
- c. Boats for sale..... should be displayed clearly, some members have asked me which boats are for sale within the club. Agreed this is up to the owner.
- d. WhatsApp group..... A good idea to ask questions and share knowledge amongst members. Agreed a useful tool to coordinate events.
- e. Payment information..... I need to know if a member has paid for the space. See 5b above.
- f. Health and Safety in the compound requires a Trailer log/Inspection... which I have started to develop.
- g. Jobs to do in compound      Tender rack tidy up. Proposed workparty 2<sup>nd</sup> November.

13. Boat House, Creek News and Petty Cash – Jacky Olden

- a. Many thanks to Jacky for entering financial data to the Clubtreasurer software.

14. Social -

- a. American supper – 25 October
- b. Christmas do at British Legion - 29 November
  - i. Date and caterer changed after visit to venue – **Dick to publicise.**
  - ii. Entertainment, **need to check if DJ can do new date** – Dave Waters

15. Maintenance –

- a. Julian has toilet door in hand, waiting for good weather.
- b. Alan Morrison has offered to reinsulate water pipes in compound.

16. Membership – Dick Pizey

- a. 2 new members accepted and one in progress. We now have 200 members.
- b. Working on a date for working party to board the quay..**agreed 2nd Nov**
- c. Working on Website draft (during winter for review by Committee and launch in New Year)
- d. Working on Keith's creek plan.
- e. Need to resolve how I know that new members have paid up? Including compound and mooring spaces. See 5b above.

17. Pontoon and Slip – Dave Waters

- a. Pontoon all good. I intend to jet wash off the ladders on the Pontoon in line with the suggestions on the H&S visit.

18. Any Other Business

Future meeting dates:

10<sup>th</sup> October, 7<sup>th</sup> November (**agreed change from 14<sup>th</sup>**), 12<sup>th</sup> December, 9<sup>th</sup> January, 13<sup>th</sup> February