



Ashlett Sailing Club



Minutes of the Committee Meeting held on Thursday 7th July 2022 at 7 pm in the Club House.

1. Present: Chris Brown (Chairman), Jim Hopwood (Secretary), Sharon Geary-Harwood (Treasurer), Merv Griffiths, Alan Morrison, Neil Howarth, Keith Guy-Gibbens, Sue Doyle, Carl Sharman and Steve Rush by Zoom.
2. Apologies for Absence: Dick Pizey, Dave Waters, John Lavers
3. Minutes of the last meeting – **approved**.

4. Clubhouse Alterations – Steve Rush

This item was taken first to allow Steve to leave early. He reported:

Firstly I'd like to honour Martin for his sterling work, I had been discussing things with him as we went along so had a rough idea of where we were at. I'd like to propose we have a plaque made in his name which could be unveiled at the opening ceremony once the works are completed.

The following sums up where we are but it's all on hold until we hear from Esso regarding the lease extension, hopefully in the next few weeks.

- a. I've discussed the alterations with architect, Dwell Design, who is now paid up to date - next stage payment will be for the planning application. I plan to do scale working drawings of alterations to keep architect fees down.
- b. I've engaged a structural engineer, who requires a trial hole to inspect the existing toilet block foundations in order to design a suitable structure for the new extension. I propose this is dug, in due course, on the front corner by the corridor between the toilet block and clubhouse. Do we need permission from Esso to dig up there property?
- c. Working with [Marsh Industries](#) to design the new sewage treatment plant, to be sited in the compound to the rear of the clubhouse. Any sewage system now has to comply with new 2020 regulations, which the existing tank cannot be upgraded to meet.
- d. Funding. Thoughts on this? Landlord responsibilities vs club funded elements?
- e. Phasing of Project, Stage 1. internal alterations to existing clubhouse, incl. toilets, as per sketch drawing. Stage 2. Demolish existing toilet block, build new extension. This would get the new toilets live before knocking out the existing block. The plan is to cost the two separately as we might be able to fund and action stage 1 ahead of 2.
- f. Thoughts on proposals for contingency plan in the event the lease is not extended?

In response to questions he said building works would cost about £80,000 and the sewage treatment plant about £40,000.

The committee welcomed the proposals and thanked Steve for his efforts. Chris would raise planning and funding issues with Esso once the dredging was completed.

5. Commodore – Chris Brown:

- a. The first stage of dredging had been a success apart from one minor collision with a moored boat.
- b. This boat and two more would be moved before the second stage started on 11th July.
- c. Chris proposed that Carl Sharman be co-opted to fill the new role of Creek Master.

Approved

6. Secretary – Jim Hopwood:

- a. Port Waste Management Plan approved for 3 more years at no cost.
- b. AGM
 - i. British Legion booked for Saturday 29th October, 1100 till 1300.
 - ii. Nominations and motions by 15th October.
 - iii. Any rule changes needed?
 1. Changed dates for financial year.
 2. Sharon tabled a letter from HMRC dated 24 May 2019 re exemption from corporation tax. Jim said the required changes had been made at the agm in March 2020 so should apply to the 2021 accounts.
 3. Chris suggested something on unused boats. Jim suggested using the powers we already have under existing rules.

7. Treasurer – Sharon Geary Harwood:

ASHLETT SAILING CLUB	07.07.22
Bank Account	£71,223.56
Key Deposit	-£8,000.00
1 Years running costs	-£15,000.00
Less 2022 Running costs	-£12,000.00
Less Holding amount for Toilet Invoices paid so far £1,162.00	-£28,828.00
Surplus for 2022/23	£7,395.56
Monies owed to us	£2,862.00
Total Surplus for 2022/23	£10,257.56

Paid out for toilets

Construction design £400.00

Dwell £867.00

Dwell £255.00

Martin's fees credit to Toilet/shower fund £360.00

Five late payers being chased. Members mail box needs to be checked regularly.

8. Membership and Communications – Dick Pizey:

- a. 6 new members so far this season.
- b. Two membership applications received. One requires compound space and the other is a bilge keeler 7.5 m loa. Keith / John can you let me know if you have room.
- c. Need a decision on the music for Regatta. Couple of votes for DIY option - Adrian's kit seems to have everything we need.
- d. Following John's observations about club management software have been talking to club that uses Webcollect to run membership, compound and mooring spaces, and another more besides- costs about £130 a year but appears to do everything we would want and more besides. Free trial available so suggest we run in using the committee as a sample membership and see what it does. Works with Xero.
- e. Sharon advised that Dick was willing to continue as Membership Secretary, attending by Zoom during the winter but would like someone else to take on the newsletter. Jim volunteered.

9. Pound and Health and Safety –John Lavers:

- a. Barry Andrew (long-standing member) has offered to help with the management of the compound.
- b. Looking at increasing the number of available spaces in the compound and the numbering system
- c. Two work-parties are planned for July
- d. The AED has arrived. Chris and Alan would agree where to put it.

10. Pontoon and Slip – Dave Waters:

- a. Alan to organise replacement with Phil once dredging finished.

11. Creek – Carl Sharman:

- a. Will develop a work plan with Keith and Merv.

12. Moorings – Keith Guy-Gibbens:

- a. North Bank survey passed to John. Some improvements needed.
- b. Twenty new buoys, chains and shackles would be needed for the next round of upgrades.
- c. Priority would be the redevelopment of the area south of the public jetty.

13. Bosun – Merv Griffiths:

- a. Recovered damaged pontoon and lifted ashore, removed concrete float ready for replacement.
- b. Modified and welded up jockey wheel on block lifter to make it removable. **Method statement needs updating.** Battery should be put on charge after use.
- c. Concerned that equipment is being mis-used and damaged.

14. Maintenance – Alan Morrison

- a. After the removal of the pontoon for access of the dredging of the creek, we discovered a section of the pontoon has a damaged floatation unit. After lifting the pontoon out for inspection, the unit was found to be beyond repair. A new unit has been purchased and fitted.

15. Projects –

- a. Office – in hand
- b. Fence and gates – will be done in the winter when ground softer.

16. Boat House – Neil Howarth:

- a. Nothing to report other than to check whether dinghy rack number 26 is now clear.

17. Club House and Creek News – Sue Doyle:

- a. Coffee mornings are extending into the summer season now. They are often well supported.
- b. Creek News - Please write up any adventures for the September issue.
- c. Sue is now managing regalia.

18. AOB

- a. Neil asked the committee to record commiserations to Peter Howell following the death of Brenda.

Future meetings: 11th August, 1st September, 8th October, 22nd October (AGM) 3rd November, 1st December.